

TECHNOTE

[49/2014]

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PRODUCT/AREA: Database

Subject: Search database records by letter

To search your database records when you know only the first letter of a word in the record, go to the **Database Filter** tab.

In this example cardPresso's Internal Database (MS Access) is being used.

In the first drop down box, select the database column you intend to search.

Change the condition in the second drop down from **Is Equal (=)** to **Contains (LIKE)**:

Database
C:/ProgramData/cardPresso/DATABASE/internal
Table Employee
Record N/A of 0

Conditions,

Last Name

Is Equal (=)

Add Condition ...

Next type **D%** in the empty text box for the third condition, like you can see on the print screen below:

The screenshot shows the 'Database Filter' tab in the CardPresso application. The interface includes a sidebar with tabs: 'Background', 'Clipart', 'Layouts', 'Database', and 'Database Filter'. The main area displays the following information:

- Database:** C:/ProgramData/cardPresso/DATABASE/interna
- Table:** Employee
- Record:** 1 of 2
- Conditions:**
 - Field: Last Name
 - Operator: Contains (LIKE)
 - Value: d%
- SQL:** `Last Name` LIKE 'd%'
- Buttons:** Reset and Apply

Red boxes highlight the 'Contains (LIKE)' operator, the 'd%' value, the resulting SQL query, and the 'Apply' button.

Note: The % symbol in SQL works like the rest of data.

Your results will be:

Davolio

Dodsworth